



Seller's Listing Information / Homework

In order to personalize our service to our clients, we like to get to know them from the very beginning! Please take a moment and tell us a little about yourself.

Name:

Name:

Home Phone:

Cell Phone:

What is your communication preference?

Home Phone:

Cell Phone:

What is your communication preference?

Work Phone:

Fax:

Work Phone:

Fax:

Email:

Email:

Employer:

Employer:

Your Birthday: No Year Necessary

Your Birthday: No Year Necessary

Mailing Address:

Children? What are their birthdays?

Hometown?

Pets?

Who referred you to us? We would like to thank them...

Property Address:

Mortgage Lender

Second Mortgage Lender

Company:

Company:

Phone:

Phone:

Loan Number:

Loan Number:

| Balance | Interest Rate | Years Left |
|---------|---------------|------------|
|---------|---------------|------------|

| Balance | Interest Rate | Years Left |
|---------|---------------|------------|
|---------|---------------|------------|

Utility Companies

Water:

Average Monthly Cost:

Electric:

Average Monthly Cost:

Gas:

Average Monthly Cost:

Garbage:

Average Monthly Cost:

TV/Internet/Cable/Telephone

Average Monthly Cost:



Home Owner's Association

Contact:

Phone/Email:

HOA Fee: \$ _____ Required: _____ Optional: _____ Initiation Fee: \$ _____

Includes:

Termite/Pest

Is there a Termite Bond on the property? Yes: _____ No: _____

Termite Company:

Phone:

Please Provide Us With:

- The completed Seller's Disclosure
- Community Association Disclosure
 - Declarations, covenants, and any current or planned assessments for the community
- Monthly mortgage statement
- Recent tax bills
- Warranty Deed
- Survey / Plat Map
- Warranties on major systems (HVAC, etc.)
- Home owner's warranty, if still in effect
- Any other documents unique to your property
- Keys for exterior doors

Comments / Notes

Our goal is to begin and continue with excellent service catered to your needs. We want you to enjoy the journey as we develop a long and lasting relationship.